

Exchange Programs

Student application process 2018-2019

ESSENTIAL CONTACTS

International Admission Office contact	Head of Admission Office Alvina A. Kiseleva aakiseleva@mail.ifmo.ru	Manager of Admission Office Tatiana P. Banderova tpbanderova@corp.ifmo.ru international@mail.ifmo.ru
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IMPORTANT DATES

Nomination deadline	Fall Semester – April 30 Spring Semester – September 30
Application deadline	Fall Semester – June 30 (August 1 – for visa-free applicants) Spring Semester – November 15 (December 15 – for visa-free applicants)
Semester period	Fall semester: beginning of September – 31 January Spring semester: beginning of February – 30 June
Examination period	Fall semester: end of December – January Spring semester: June

STUDENT ADMISSION REQUIREMENTS

General Requirements	<ul style="list-style-type: none"> - at least 3rd year Bachelor student at home university - good academic performance
Language requirements	B1 level of English is required B2 level is recommended

APPLICATION STEPS

		Fall semester	Spring semester
Nomination	Sending university nominates its students for the program providing nomination letters and the students' contacts at tpbanderova@corp.ifmo.ru	1 January – 30 March	1 July – 30 September
Online submission of documents	The students send the copies of the following documents at tpbanderova@corp.ifmo.ru <ul style="list-style-type: none"> • Passport (valid for at least 18 months from the expected date of 	Up to 30 June	Up to 15 November

	arrival in Russia) <ul style="list-style-type: none"> • Application form • Transcript of Records (of the previous semester) in English or translated into Russian 		
Confirmation	ITMO considers the submitted documents and confirms if the students are admitted.	Within two weeks upon the acceptance of the documents.	
Invitation procedure for visa application	ITMO starts the invitation procedure. Generally, it takes up to 40 days. After the Invitations are issued, ITMO sends them to the students' e-mails.	Up to 15 July	Up to 30 December
Visa application	Upon reception of the Invitations, the students should apply for student visas.	Up to 25 July	Up to 10 January
Arrival and submission of original documents	Upon arrival, the students should submit the following original documents: <ul style="list-style-type: none"> • Medical insurance certificate (may be purchased in Saint Petersburg upon arrival) • 3 photos (passport size) • Chest X-RAY (may be made upon arrival) 	Up to 1 September	Up to 10 February
OTHER IMPORTANT INFORMATION			
Accommodation	The students may apply for accommodation in the student dormitory (shared rooms for 3-4 persons) Accommodation fee is around 50 euro per one month		
Average monthly living expenses	Approximately 300-500 euro per one month More information is available on the web-site		
Visa	<ul style="list-style-type: none"> • Within 3 days upon arrival in St. Petersburg, the students must visit ITMO Migration Services Office to get officially registered (9, Lomonosova St., office 2139) • The first entry visa is valid for 90 days • The students should apply for visa extension (ITMO Migration Services Office) at least 50 days before the first visa expiration date • Visa extension fee is 25 euro 		