

POSTECH 2020 Fall Exchange Program FACT SHEET

Contact Information

University Website	www.postech.ac.kr
Name of Office Dealing with the Exchange Program	Student Affairs
Website	http://international.postech.ac.kr
Contact (Address)	Student Affairs, Hogil Kim Memorial Hall, 77 Cheongam-Ro Nam-Gu, Pohang, Gyeongbuk Korea (Zip code: 37673)
Contact (Email & Phone No.)	Email: iao@postech.ac.kr Phone No.: +82-54-279-3682~5
Director's Contact	Ms. Jung-Hee Yang jhyang@postech.ac.kr
Exchange Coordinator	Inbound: Ms. Monica No monicaeyno@postech.ac.kr ☎ +82-54-279-3683 Outbound: Ms. Yun-Mee Jung ymjung@postech.ac.kr ☎ +82-54-279-3686
International Student and Scholar Services (ISSS) Coordinator	Ms. Yehee Joo joanne@postech.ac.kr ☎ +82-54-279-3685 Ms. Jinah Hong christy724@postech.ac.kr ☎ +82-54-279-3684
Emergency Contact	Campus Security ☎ +82-54-279-2222

Semester Information: 2020 Fall

Semester Date	2020 Fall Semester: September 7 ~ December 24, 2020
Midterm Examinations	October 26 ~ 30, 2020
Final Examinations	December 21 ~ 24, 2020

Academic Information

Academic Program (Link)	Undergraduate Programs: http://www.postech.ac.kr/eng/academics/undergraduate/ Graduate Programs: http://www.postech.ac.kr/eng/academics/graduate/
Course List (Link)	1. Go to http://lms.postech.ac.kr 2. Click on 'English' 3. Click on 'Learning Guide' 4. Click on 'Courses' ※ Course list for the 2020 Fall will be available from late April.
Credit (Lec-Lab-Crt)	Example: A-B-C A: Lecture hours per week B: Laboratory hours per week C: Offered Credits
Minimum & Maximum Credits (Full Time Load: Undergraduate)	Minimum: 10 credits Standard Full time: 15 credits Maximum: 22 credits
Minimum & Maximum Credits (Full Time Load: Graduate)	Minimum: 3 credits Maximum: 18 credits
Course Registration Period for Incoming Exchange Students	2020 Fall (2020-2) Semester : July (exact date to be confirmed) Details for course registration will be announced to the admitted exchange students within May.
How to Create POVIS Account	Exchange students will be issued a POSTECH student ID number (ex. 4900XXXX) and will be informed on how to make a student account in the university system (POVIS) within June.
How to Register for Courses	Incoming exchange students will register for courses through POVIS during the course registration period for non-degree exchange

	<p>students, if spaces permit.</p> <p>To register for classes with prerequisites, please consult with the instructor and submit the “Change of Course Registration Form” to the host department office during the add/drop period (Sept. 9-16, after the semester begins).</p>
How to View Grades after Final Examination	Only students who have completed course evaluation after the final examinations can view grades on POVIS before receiving an official academic transcript.
Official Academic Transcript	<p>Hard copies for the official academic transcripts will be issued and sent to exchange coordinator of the students’ home university by;</p> <p>End of January</p>
Can undergraduate exchange students take graduate program courses?	Yes.
Can graduate exchange students take undergraduate program courses?	Yes.
Grading System (Link to Undergraduate Academic Policy Chapter 10 – Examination & Academic Record)	http://www.postech.ac.kr/eng/chapter-10-examination-academic-record/?pageds=2&k=&c=

Application Information

Type of Exchange	<ol style="list-style-type: none"> 1. Course-taking (C): Credit earning 2. Course-taking & Research* (C+R) 3. Research* (R) <p>* Non-credit research participation program</p>
Maximum Period of Exchange	<p>1 year (2 semesters)</p> <p>* Research exchange students may set their own periods of research after consultation with their advisors-to-be at POSTECH.</p>
Eligibility	Undergraduate or graduate students nominated by the international office of partner institutions.
CGPA Requirement	Average of ‘B’ or above (3.0 out of 4.3 scale)
English Proficiency Requirement (for Non-native English Speakers Only)	<p>TOEFL iBT 79, IELTS (Ac) 6.0, or above*</p> <p>* It may be substituted with equivalent proof documents approved by an exchange coordinator at the home university (ex. certificate, official letter, or score sheet)</p>

Nomination Period	~ March 20
Nomination to POSTECH International Relations	Outbound exchange coordinators at partner universities will complete a listing of nominated students and send it to the inbound exchange coordinator of POSTECH.
Online Application Submission Period	March 1 ~ April 1 Nominated students are required to submit an online application by the deadline.
Link to Online Application	http://international.postech.ac.kr/inbound-programs/apply-inbound-programs/
Supporting Documents to Prepare (in PDF < 5MB each)	<ol style="list-style-type: none"> 1. Academic Transcript in English 2. Certified Score of English Proficiency (for non-native English speakers only) 3. One Recommendation Letter from Home University Supervisor 4. Copy of Passport 5. Letter of Approval (for research exchange students only)
How to Submit the Supporting Documents	All supporting documents (in PDF < 5MB each) should be uploaded on the online application system. Submission of original documents is not required.
How to Submit the Application Form	After completing the online application process, nominees should print out the completed application form, sign it and submit the application to the designated outbound exchange coordinator at home university. Then, the endorsed application form (PDF) will be sent to POSTECH by the outbound exchange coordinator by April 1 .
Advising Professor (for research exchange students only)	Research exchange students (Type: C+R & R) are required to contact a POSTECH professor for forehand approval before applying. The letter of approval from the advising professor must be attached on the online application form.
Application Outcome Announcement	by the within May
Admission Packet	Admitted students will receive an admission packet including the following documents: <ol style="list-style-type: none"> 1. Certificate of Admission 2. Admission Letter 3. Certificate of Business Registration 4. Guidebook for International Exchange Students (by ISSS) 5. Housing & Health Insurance Information (by ISSS)

Visa Requirements

<p>Student's Visa Application Process</p>	<p>Once students receive the admission documents, they are required to apply for their visas individually at the nearest Korean Embassy in their home country prior to entering Korea.</p>
<p>Type of Visa</p>	<p>- Course-taking & C+R: Exchange Student (D-2-6) - Research: Research Study (D-2-5*) or Short-Term Study Abroad (D-2-8) <i>*D-2-5 is for master's or Ph.D degree holders who will receive a research stipend.</i></p>
<p>Link to Visa Guideline</p>	<p>https://www.hikorea.go.kr/pt/main_en.pt (Hi Korea)</p> <p>https://www.visa.go.kr/ (Korea Visa Portal)</p> <p>http://www.mofa.go.kr/eng/wpge/m_5756/contents.do (Websites for Diplomatic Missions)</p>

Medical Insurance & Tuberculosis Check-up

<p>Medical Insurance Requirement</p>	<p>All exchange students are required to pay for and carry the compulsory insurance plan arranged by POSTECH <u>even though they have already had a similar travel insurance from home country.</u></p> <p>The period of the compulsory insurance is from August 31 to December 30, 2020 (5 months), and it will cover medical expenses caused by accident or illness and other benefits including liability, loss of properties, and more. For more coverage details, please refer to http://www.goodinsurance.co.kr/db/</p> <p>Exchange students will pay the insurance fee to POSTECH within a month after the semester begins.</p>
<p>Tuberculosis Check-up for check-in at on-campus accommodation</p>	<p>All exchange students who are to like in on-campus dormitories are required to submit a tuberculosis check-up report to ISSS before arriving.</p>

Housing

On-Campus Dormitory	On-campus dormitories are guaranteed for all incoming exchange students, and they will be assigned to DICE (Dormitory for International Cultural Exchange) if spaces permit.
Cost	<p>Renovated Dorms: KRW 139,700/semester Non-renovated Dorms: KRW 95,000/semester</p> <ul style="list-style-type: none"> * Meals are not included. * Housing fee must be paid in a lump sum within 2 weeks of arrival. * The housing fee may vary depending on the room type and whether or not the room was renovated. * <u>The housing fee regulation is subject to change by the Housing Services.</u>
Check-in Period	Approximately one week before the semester begins. (to be confirmed)
Check-out Period	Check-outs will be exactly the next day of the last day of the final exams. If an exchange student has to extend the stay at POSTECH due to lab research or examinations, he or she may do so after receiving approvals from home university and advising professor at POSTECH.

Estimated Living Expenses

Food	<p>KRW 350,000/month</p> <p>※ Monthly Meal Plan (as of August 2019)</p> <ul style="list-style-type: none"> - 60 meals/month: KRW 138,000 - 45 meals/month: KRW 112,500
Transportation	KRW 50,000/month
Others	KRW 180,000/month (insurance, books, etc.)
Estimated Cost per Month	<p>Approx. KRW 750,000/month</p> <p>*Actual expenses may vary depending on the student's lifestyle.</p>
Are exchange students allowed to work?	<p>On-campus: No</p> <p>Off-campus: D-2-6 visa holders are allowed to work part time only if they report it to POSTECH and receive an official approval from the Pohang Immigration Office. They must first obtain the work permission from the host department. Then, ISSS</p>

	<p>will assist them to report the part time work to the immigration office.</p> <p>※ Private tutoring and working in the construction field are strictly restricted by the immigration law.</p> <p>For inquiries regarding work-permit, please contact Ms. Jinah Hong at ISSS. (christy724@postech.ac.kr)</p> <p>For detailed information about part-time work, please refer to the Immigration Guide at https://www.hikorea.go.kr/pt/main_en.pt</p>
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Arrival / Orientations

Arrival Information Collection Date & Contents	<p><u>Period</u> First week of September</p> <p><u>Contents</u> International Student and Scholar Services (ISSS) will request the following documents: <ul style="list-style-type: none"> - Arrival/Departure Information Form - Passport sized photo in JPEG format - Tuberculosis check-up report for dormitory - Copy of passport and visa <p>All new international students are required to submit the documents indicated above before the deadline prior to their arrival at POSTECH.</p> </p>
Orientation Session Date	Orientation is compulsory and starts a few days before the semester begins.
Orientation Program	Course registration, alien registration, housing, on-campus facilities, transportation & mobile phones/SIM cards, issuing a student ID card, opening a bank account, insurance, security & health, sexual harassment prevention education, library tour, etc.

Alien Registration & Immigration Issues

<p align="center">Alien Registration Process</p>	<p>Group visit to Pohang Immigration Office for the issuance of Alien Registration Card after the semester starts.</p>
<p align="center">Medical Check-up Requirement</p>	<p>Tuberculosis check-up is required for all international students from the high-risk countries* upon their arrival in Korea prior to applying for the Alien Registration Card.</p> <p>* China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, Indonesia, Pakistan, Mongolia, Bangladesh, Philippines, Myanmar, Cambodia, Malaysia, East Timor, Kyrgyzstan, Laos (As of March 2019)</p>
<p align="center">Staying in Korea after the admission period</p>	<p>Exchange students should leave POSTECH on the check-out date unless they extend study period at POSTECH. All exchange students will be required to leave Korea within 30 days after the semester ends regardless of the expiration date on the alien registration card.</p>

Other Useful Links

<p align="center">Hi Korea (e-Government for Foreigners)</p>	<p>http://www.hikorea.go.kr/pt/main_en.pt</p>
<p align="center">Korea Visa Portal</p>	<p>https://www.visa.go.kr/</p>
<p align="center">Study in Korea</p>	<p>http://www.studyinkorea.go.kr/en/main.do</p>
<p align="center">Pohang City Hall</p>	<p>http://www.pohang.go.kr/eng/index.do</p>
<p align="center">POSTECH Language Education Center (POSLEC)</p>	<p>http://poslec.postech.ac.kr/</p>