



## AGREEMENT ON STUDENT EXCHANGE

### Signing Parties:

**Sharif University of Technology (SUT),  
Azadi Ave., Tehran, Iran**

and

**Peter the Great St. Petersburg Polytechnic University (SPbPU),  
29, Polytechnicheskaya str, 195251 St. Petersburg, Russia**

### Terms of Agreement:

#### Reference:

This Agreement refers to the Agreement on Cooperation between the signing parties signed on Oct. 20, 2016 and concerns student exchange in the area of Energy and Transport Systems.

#### 1. Duration of exchanges

The Parties agree to exchange individual students for one or two semester annually on reciprocity basis.

#### 2. Number of students to be exchanged

The exchange flow is as follows:

- 1 student per autumn semester from the contracting universities on reciprocity basis;
- 1 student per spring semester from the contracting universities on reciprocity basis.

The number of exchange students may be changed by mutual consent for every academic year and should be approved by two parties under special agreement.

The Parties will review the program annually to determine any imbalance in the number of exchange students, and adjust the numbers for the following year, if necessary, to maintain balance in the exchange.

The deadline for submitting students' application documents to SUT is the 15th of May for autumn semester and 5th of October for spring semester.

The deadline for submitting students' application documents to the SPbPU is the 15th of May for autumn semester and the 15th of October for spring semester.

#### 3. Student program fees

The exchange student pays his/her regular tuition fees to the home university. Study program at the host university is free of charge.

At Peter the Great St. Petersburg Polytechnic University all exchange students have to pay entrance and visa prolongation fees. These compulsory fees are not tuition fees.

#### 4. Accommodation

Host University will make every effort to help exchange students to find suitable and affordable accommodation in a university dormitory. The exchange students are responsible for covering their housing, nutrition, travelling and other expenses.

#### 5. Miscellaneous fees

Miscellaneous fees such as special courses, health services fees, books etc should be paid directly by each participant.

## 6. Insurance

Participating exchange student should have his/her own insurance policy-health and accident insurance.

Proof of adequate insurance coverage must be provided to the International Office of the host university.

## 7. Student Eligibility

Contracting universities are responsible for nominating for exchange program well-qualified students with appropriate academic background and sufficient English/foreign language proficiency.

The language requirements of SUT are as follows:

For the programs in English: recommended level of English – B2 (upper intermediate);

For the programs in Persian: recommended level of Persian – B2 (upper intermediate).

The language requirements of SPbPU are as follows:

For the programs in English: recommended level of English – B2 (upper intermediate);

For the programs in Russian: recommended level of Russian – B2 (upper intermediate).

## 8. Academic Status

The student can be enrolled on Bachelor or Master program during the exchange period.

All students remain enrolled as regular degree candidates at the home university and are not enrolled as candidates for degrees at the host university.

The Learning Agreement should be signed by the home university, the host university and the exchange student before the start of the exchange program in order to agree on study program abroad and to make alternation possible.

All exchange students will be given full academic recognition by the home university for work successfully completed during their study abroad period in accordance with normal ECTS procedure. Students enrolled in the host institution will be subject to the same rules and regulations as local students.

## 9. Exchange coordination

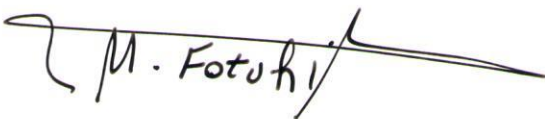
Each party agrees to be responsible for coordination, administration and counseling of the exchange students.

## 10. Validation and Termination of the Agreement

This Agreement becomes effective immediately upon its signing by the official representatives of the two Parties. The Parties shall exchange annually a brief report indicating any imbalances in student numbers and/or other issues or problems.

This Agreement shall remain in effect for a period of five years and can be renewed until either Party gives a written notice to the other of its intention to terminate the Agreement. This notice shall be given at least six months in advance prior to its termination. Such a termination of the Agreement has no effect on the ongoing activities between the Parties.

For Sharif University of Technology,



Prof. Dr. Mahmoud Fotuhi-Firuzabad

Rector

Date: 2.3.2019

For Peter the Great St. Petersburg Polytechnic University,



Prof. Dr. Andrey I. Rudskoy

President

Date: